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**F. No. 1079/ATL/KV2/KSD/2019-20 दिनांक/Date: 22/02/2020**

**TENDER DOCUMENT**

**To**

**Sub: - Inviting Bid for furnishing of Atal Tinkering Lab (ATL).**

**महोदय / महोदया**

**Sir / Madam,**

**1.** The Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a society registered under society’s registration Act, 1860. The Sangathan administers the scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable central Govt. Employees among others.

**2.** Sealed competitive bids are invited by Kendriya Vidyalaya , No.2. Kasaragod, from the reputed/registered contractor / firm for furnishing the Atal Tinkering Lab (ATL), as per the following details:-

**A. Address/ Location & Area of the building to be furnished:-**

KENDRIYA VIDYALAYA NO.2 KASARAGOD,

VIDYANAGAR- POST, KASARAGOD – 671123.

1138.5 Sq Ft (Approx) Room

**B. Type of work / Furniture required:-**

|  |  |  |
| --- | --- | --- |
| **Sl Sl No** | **Type of work / Furniture required** | **Qty** |
| 1. | Lab Table 3ft x 6ft x 3ft, Laminated MDF, MS Steel Frame | 4 Nos |
| 2. | Lab Stool 2ft x 1ft x 1ft, MS Steel Frame | 32 Nos |
| 3. | Side Work Table 2.5ft x 16ft x 2ft Laminated MDF with storage boxes | 1 No |
| 4. | Designer Material Storage 6.5ft x 4ft x 1.5ft Laminated MDF with top rack shelf | 1 No |
| 5. | 3D Printer Table with material storage 4ft x 3 ft Laminated MDF | 1 No |
| 6. | Curtain Works for windows |  |
| 7. | Design Painting 1138.5Sq Ft (approx) |  |
| 8. | Electrical works for work tables, 3D printer table & lab tables. |  |

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**3. Quoted Price:-**

(a) The Bidder shall quote rate which shall comprise of all cost involved in the furnishing of the lab in the format of quotation only attached (Annex -A).

(b) Correction if any shall be made by crossing out, initialing, dating, and rewriting.

(c) 10% of value of the contract shall be deducted as security deposit and shall be released after completion of work.

(d) Telex or Facsimile Bids are not acceptable.

(e) The tenderer shall quote rates inclusive of all taxes etc as applicable whatsoever.  Rates quoted should include and all kinds of taxes, GST, Octroi, etc.

**4. Each Bidder must submit only one Bid.**

**5. Validity of Bid:-**

 The bid shall remain valid for a period not less than 30 days after the deadline fixed for submission of Bids.

**6. Terms and Conditions:-**

(a) The agency will be responsible for any loss of property or damage for negligence of persons employed by it.

(b) No payment shall be made to the vendor for any damage due to any natural cause during the execution of works.

(c) All material used shall be as per specification and ISI marked and standard wherever applicable.

(d) Scaffolding wherever required shall be arranged by the vendor for which no extra payment shall be made.

(e) All rates shall be quoted on the tender form and shall include an material, labour, transportation, all taxes, supervision, tools, plants, watage, sundries, scaffoldings as required mobilization demobilization etc and nothing extra shall be payable on this account.

(f) GST or any other tax on materials in respect of this contract shall be payable by the vendor and the Vidyalaya will not entertain any claim whatsoever in this respect.

(g) The quotations to be sent should invariably confirm to the terms and conditions mentioned above.

(h) The quotation should be legible, neat and clear. There should not be any corrections or over-writings in the quotations.

(i) This office is not bound to accept only lowest quotation but reserves the right to accept quotation in whole or part.

(j) Conditional tenders are liable to be rejected.

(k) The vendor shall not, without the prior approval of the competent authority in writing sublet or assign to any other party or parties, the whole or any portion of the work under the contract. Where such approval is granted, the vendor shall not be relieved of any obligation or duty or responsibility which he undertakes under the contract.

(l) The competent authority reserves the right to increase or decrease the works depending on the situation emanating at a particular time. The competent authority also reserves the right to increase or decrease any portion of the work during the currency of the contract and the contractor shall be bound to comply with the order of the competent authority without any claim for compensation.

(m) The rates quoted by bidder shall remain firm till completion of all works even during the extended period, if any, on any account whatsoever. It is provided that the vendor shall not increase any of the rates, quoted in the tender till the completion of work. No escalation in rates would be given.

(n) Income tax including surcharge if any, at the prevailing rate shall be deducted from the vendor’s bills as per the provision of Income Tax Act.

(o) In case of any dispute, the Arbitrator shall be appointed by the Chairman, VMC, KV No.2 Kasargod and his decision shall be binding on both the parties.

 (p) No cash payments will be made.

**7. Evaluation of Bid:-**

The indenter will evaluate and compare the Bids determined to be substantially responsive i.e. which are properly signed, and conform to the terms & conditions.

**8. Award of Contract:-**

(a) The indenter will award the contract to the bidder whose bid has been determined to be substantially responsive and who has offered the lowest Price.

(b) The indenter reserves the right to increase or decrease the works depending on the situation emanating at a particular time.

(c) The indenter prior to the expiration of the bid validity period will notify the bidder whose bid accepted for the award of contract. The terms of the accepted offer shall be incorporated in the contract.

(d) Notwithstanding the above, the indenter reserves the right to accept or reject all bids and to cancel the bidding process and reject all bids at any time prior to the award of contract.

**9. Last date and time of receipt of Bids**

You are requested to submit the sealed bids super scribed on the envelopes as “**Bids for furnishing of Atal Tinkering Lab (ATL)”** latest by **3:00 pm on 29.02.2020. The quotation will be opened on 29-02-2020 at 4:00 pm**.

**धन्यवाद!**

**Thanking you,**

 **भवदीय /Yours faithfully**

**प्राचार्य /Principal**

**Encl: Bid Format (Annex-A)**

**ANNEXURE-A**

**FORMAT OF BID**

Name of work : Furnishing of Atal Tinkering Lab at KV No.2 Kasaragod

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sr. No.1 | Item, Name & Description2 | Qty3 | Unit Price4 | Total Unit Price5 | Tax %6 | Tax Amount7 | Total Amount8 | Remarks9 |
| 1 | Lab Table 3ft x 6ft x 3ft, Laminated MDF, MS Steel Frame | 4 Nos |  |  |  |  |  |  |
| 2. | Lab Stool 2ft x 1ft x 1ft, MS Steel Frame | 32 Nos |  |  |  |  |  |  |
| 3. | Side Work Table 2.5ft x 16ft x 2ft Laminated MDF with storage boxes | 1 No |  |  |  |  |  |  |
| 4. | Designer Material Storage 6.5ft x 4ft x 1.5ft Laminated MDF with top rack shelf | 1 No |  |  |  |  |  |  |
| 5. | 3D Printer Table with material storage 4ft x 3 ft Laminated MDF | 1 No |  |  |  |  |  |  |
| 6. | Curtain Works windows | 6 Nos |  |  |  |  |  |  |
| 7. | Design Painting 1138.5 Sq Ft (approx) |  |  |  |  |  |  |  |
| 8. | Electrical works for work tables & lab tables and additional electrical points, if required. |  |  |  |  |  |  |  |

***NOTE:***

***We agree to do the above work and to abide by the terms & conditions contained in the Bid document.***

***(Bidder) :***

 ***Signature :***

***Name (proprietor) :***

***Agency Name with seal :***

***GST No. :***

***PAN No :***

***TIN No. :***

***Mobile No. :***